



KILLAY COMMUNITY COUNCIL

(CYNGOR CYMUNED CILÂ)

MONTHLY MINUTES
Wednesday 25th April 2018
7.15 pm

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| Present: | |
| Councillor Nigel Fletcher (Chair) | Councillor Peta Walsh |
| Councillor Jim Robinson (Vice Chair) | Councillor Dudley Vyse |
| Councillor Tyrone Lewis | Councillor Martin Quaile |
| Councillor Sue John | Councillor Jan Evans |
| Councillor Joanne Fitton | Councillor Jackie Rose |
| Councillor Bill John | Councillor Lowrie Orchard |
| Clerk to the Council Mrs Sue Bagley | |
| Prior to the commencement of the meeting, Mr Edmund Sides was interviewed as a candidate for co-option onto the Council. The interview concluded that Mr Sides be co-opted onto Killay Community Council (South) after which he proceeded to make and sign the Declaration of Office and completed all necessary formalities. Cllr Fletcher welcomed Cllr Sides to his first Council meeting. | |
| 1. Apologies for absence: | |
| Councillor Mary Idris | Councillor Jeff Jones |
| 2. Declaration of Interests | |
| In accordance with the provision of the Code of Conduct, Council members must declare an interest at the commencement of such matter being discussed, or when the interest becomes apparent. Members disclosing an interest must enter the Agenda number of the item, together with their interest, onto the relevant form supplied by the Clerk during each meeting. | |
| 3. Acceptance of Minutes | |
| Minutes from the previous meeting held on 28 th March (circulated previously) were read agreed and signed as a true record. | |
| 4. Matters arising from previous meeting – 28th March 2018 | |
| Page 2 ➤ Cllr Fletcher advised Councillor's that the application form to the National Lottery "Awards for All" requesting financial support to purchase 7 defibrillators has been submitted. ➤ Cllr Fletcher informed Councillor's that through his work he has received some training regarding the General Data Protection Regulations, he felt that a Policy and Register for KCC needs to be put together regarding the keeping of information. | Cllr.Fletcher |

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| <p>Page 3</p> <ul style="list-style-type: none"> ➤ Due to Cllr J Jones's absence, his action points summarized below will be carried through to the next meeting. <ul style="list-style-type: none"> • Cllr J. Jones to explore the costs to carry out remedial works to Woodcote Park • Cllr J. Jones to explore who is responsible for Clyne Valley nature reserve adjacent to cycle path, and establish if any remedial works are required. The area is actually in Fairwood council ward ➤ Cllr Fletcher reported that he had found information on the new Landfill Disposal Tax Communities Scheme. (https://www.wcva.org.uk/funding/landfill-disposals-tax-communities-scheme). The scheme opens on 30th April. Cllr N. Fletcher to obtain more details. ➤ The Clerk informed the meeting that the Swansea in Bloom Competition for this year has been cancelled. <p>Page 3/4</p> <ul style="list-style-type: none"> ➤ Cllr Fletcher has written to Livingston's regarding the "No ball games" sign on the wall by Heritage Carpets in the Precinct, due it detracting from the Swansea in Bloom signs. A response has been received from Mr J. Phillips Chair of Livingston's who has requested that the sign remains in place for one to two months and then it could be moved to a different location. <p>Page 5</p> <ul style="list-style-type: none"> ➤ The Clerk confirmed that Cllr Fletcher now has access to Internet Banking and will be added to the KCC Banking site with dual authority for all KCC payments. Cllr J Robinson has not yet received his authority. | <p>Cllr J Jones Cllr.J.Jones</p> <p>Cllr.Fletcher</p> |
| <p>5. Correspondence</p> | |
| <p>Correspondence has been received from the following:</p> <ul style="list-style-type: none"> ➤ Bo Bath Children's Therapy Centre for Wales asking for financial aid - this item was marked as noted. ➤ The Emergency Services are to hold a Fun Day on 23rd June at Baglan at 10.30.am ➤ Cllr Fletcher has received an e mail from Jenny Brisley - Friends of Hendrefoilan Primary School, advising that the amount KCC raised at the October Twmpath, donated to F.H.P.S has been used to purchase a 7'x7' Summer House which will be put together in their nursery/reception garden area. This will be used to teach groups of 6/8 children to do small activities. It will be called the Killay Chalet of Curiosity (KCC). | |
| <p>6. Reports</p> | |
| <p><u>(a) Cllr Nigel Fletcher (Chair)</u></p> <ul style="list-style-type: none"> ➤ Cllr Fletcher informed Councillors of a 44 page Welsh Government publication called "The good councillor's guide". The Clerk will circulate a pdf copy will be circulated to all Councillors and a hard-copy will be printed as required. ➤ Cllr Fletcher is to attend a PACT meeting at St Hilary's on Monday 30th April and a Boundary Commission meeting at the Guildhall on May 3rd. <p><u>(b) City Councillor - Jeff Jones</u> Due to the absence of CC Jeff Jones there was no report</p> | <p>S.Bagley</p> <p>Cllr.Fletcher</p> |

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| <p><u>(c) Clerk to the Council – Mrs Sue Bagley</u></p> <ul style="list-style-type: none"> ➤ The Clerk has received the renewal notice from Zurich Insurance which is an increase of £3.31 from last year - this is due on the 1st June. Mrs S. Bagley to renew the policy. <p><u>(d) Social Media & Marketing - Cllr J Robinson/Cllr B John</u></p> <ul style="list-style-type: none"> ➤ Cllr Robinson confirmed that Cllr L Orchard has been added to the website. ➤ When the Register of Interests have been signed by all Councillors at the AGM, Cllr Robinson will add this information to the website. ➤ Cllr B John reported that in future he will not be sending out weekly notices regarding activity on the Face Book page. <p><u>(e) Gardening Committee - Councillor Jan Evans</u></p> <ul style="list-style-type: none"> ➤ The Flower beds have all been emptied prior to planting the Begonias and the brackets have been positioned on the Lamp Posts, in readiness for the hanging baskets provided by CCS. ➤ The order for Wild Flower seeds has been sent off to CCS at a cost of £37.20 - this work will be carried out by CCS when the weather is suitable. ➤ City Councillor Jeff Jones has reported signs of rust on the new benches to CCS. They were removed for inspection by CCS on 12th April but unfortunately due to CC J Jones absence no update is available. ➤ Cllr Evans and Cllr Robinson met with GT Ironworks to discuss replacement railings surrounding flower beds at the Precinct. A quotation for four different designs has been received and was shown to Councillors via a projection screen. <ul style="list-style-type: none"> • Two flower beds are owned by Livingston's and the other by KCC. It was proposed to write to Livingston's to ask if they would be prepared to contribute towards the total cost. • KCC would also need permission from Livingston's to carry out any work. • After viewing the designs it was agreed in principle to proceed with option (3) at a cost of £1,960. A quote would be obtained to supply painted galvanised railings. <p><u>(f) Footpaths - Cllr D Vyse/J Rose</u></p> <ul style="list-style-type: none"> ➤ Cllr Vyse reported that all footpaths are in good order. | <p>S.Bagley</p> <p>Cllr. J Jones</p> <p>Cllr Fletcher</p> <p>S.Bagley</p> |
| <p>7. Planning Report - Cllr Martin Quaile</p> | |
| <p>Week endings 23rd March to 13th April 2018</p> <p>Applications -</p> <p>2018 / 0596/TPO - Mrs Paula Murphy, 7 Lamb Lane -To lop 4 oak trees. KCC to leave decision to CCS tree officer.</p> <p>2018 / 0703/TPO - Mrs Davies, 23 Byron Way - To lop 3 oak trees. KCC to leave decision to CCS tree officer.</p> <p>2018/0810/NMA - Mr P Gallagher, 14 Ffordd Taliesin - non material amendment to fenestration. KCC to leave decision to CCS planners.</p> <p>2018/0752/FUL - Mr A Fry, 4 Kennington Close - 2 storey side and single storey rear extension. KCC noted that this was a re-application following refusal of a previous application. KCC to leave decision to CCS planners.</p> | |

2018/0869/TPO - Mr & Mrs Davies, 505 Gower Road. To lop one oak and one sycamore. KCC to leave decision to CCS tree officer.

Decisions – Nil

A general discussion was held on KCC involvement with planning applications and the variety of applications received. It was agreed that it would be beneficial to organize a presentation by a CCS planning officer to clarify application type, when permission was/was not required etc...

Cllr Fletcher

8. Finance Report (SB/NF)

A list of cheques written during April previously were accepted and agreed by Council, signed and dated by Cllr N Fletcher.

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| Number 1 Account – Treasurer | £1,378.04 |
| Number 2 Account – Bus Account | £7,871.71 |
| Number 3 Account – Election Account | £3,010.52 |

The Petty Cash account as at 25th April remains the same as at 28th March £66.75

Clerk Expenses for April were as follows:

Total £36.50 - telephone £28.20 (including £2.40 carried over from March due to finalizing 2017/18 accounts): postage £8.30 Clerks Expenses for April were unanimously agreed.

Cheques requiring retrospective approval are as follows:

CCS - Wild Flower Seeds £37.20

R Dolbear - Clerk Tax- £50.00

CCS - Recharge Election Fee £285.00

Proposed by Cllr B John seconded by Cllr T Lewis

Approval for :

J Fitton - Printing of Tickets for Tea Party £9.75

S Bagley - Toner for copier £38.49

N Fletcher - Tea Party Goods £41.53

Proposed by Cllr J Evans seconded by Cllr P Walsh.

The above items will now be paid via Internet Banking.

The Clerk reported that preparation of 2017/2018 accounts for internal & External Audit are in hand.

9.Events

➤ **Royal Tea Party**

- To be held at St Hilary's Church Hall on Saturday 5th May. Timings 3.00pm - 5.00 pm. Doors will be opened at 2:45pm
- Cllr Fletcher ran through the Action List which all were in agreement, Cllrs to arrive at 12.00 to decorate the room.
- The temporary manager (Rhys) at the Co-op Gower Road has donated a considerable amount of food/raffle prizes for the day. Mrs S. Bagley to send a letter of thanks.

S.Bagley

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| <p>➤ Summer Fun Day</p> <ul style="list-style-type: none"> • Date agreed as Tuesday 31st July. • Steve Jeacock at the library has confirmed availability of the library. • The Bouncy Castle, soft play area and children’s entertainer from 2017 have been re-booked. The bouncy castle will be dropped off at 8.30am as last year. • Cllr Fitton to produce notices for the day. (12-00 - 3.00pm) <p>➤ Summer Events</p> <ul style="list-style-type: none"> • Saturday 25th August Table Top Sale (am) - (10.00am - 12.00) • Saturday 25th August Band Night (pm) - the VIP band has been booked. (7.00 -11.00 pm) • Sunday 26th August Songs of Praise (6pm in the precinct). Canon Phillip Gwynn to officiate. • Cllr J Fitton has agreed to ask her husband to produce an Events programme for the Notice Boards | |
| <p>10. Request for Donations (SB)</p> | |
| <p>There were no requests for donations received during April.</p> | |
| <p>11.Cloud Storage (JR)</p> | |
| <p>To be discussed at a future date.</p> | |
| <p>12. Defibrillators</p> | |
| <p>An application has been drafted. Only one section for justification needed to be completed (500 words). Cllrs met with Mr Adrian Hughes from Reynoldston 1st Responders who gave some advice, the application form has now been sent to National Lottery “Awards for All” and we await their decision in due course.</p> <p>For information Cllr B John informed the meeting that the Masonic Organisation has funds available for community groups/charities.</p> | |
| <p>13. Items for inclusion on next agenda</p> | |
| <p>Painting of benches at Precinct.</p> <p>Note for All Councillors</p> <p>The next meeting will incorporate the AGM starting at 7.00 pm.</p> <p>Cllr Fletcher asked that all Councillors consider their preference for which committee they wish to stand on and who will be their designated Chair.</p> | |
| <p>There being no future business to discuss the meeting closed at 8.57 pm</p> | |

Signed Councillor _____ **23rd May 2018**